

# **Snapture for Palm OS**

For Windows 95/98/ME/2000/XP/2003 and Palm OS User's Guide

### **Snapture Help File**

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### 1 Introduction

Quick and Easy Text Capture for your Palm OS PDA

Snapture<sup>™</sup> captures text from any source with a single click, or keystroke. Transfers to your Palm OS PDA when you sync. Use it to capture e-mails, web pages, driving directions, receipts, program codes, hints, tips and more.

Works with all Palm OS PDAs.

### 2 Installation

The installation program is called SnaptureSetup.exe. You must run the setup program to install Snapture<sup>™</sup> to your hard disk. Here's a summary of what the setup program does:

- Copies the Snapture<sup>™</sup> files to your hard disk.
- Configures a HotSync Conduit so that text snaps will be Synchronized when you HotSync.
- Configures Snapture to run at StartUp
- At the end of the installation process Snapture<sup>™</sup> presents you with the option to view the README.TXT. We recommend looking this document over because it contains more information about Snapture<sup>™</sup>.

When you first start the Snapture<sup>™</sup> program the InstantX registration dialog box will appear. To fully register your copy of Snapture<sup>™</sup> please fill out the form and enter your VIP Key, and then send it electronically to Blue Squirrel. If you don't register Snapture<sup>™</sup> the InstantX dialog box will pop up each time you run the program, and it will run as an evaluation program. Once you have registered, you'll see your License Key code in the About box.

### 3 Basics

#### **Create Snaps**

A Snap is a quickly captured text from any source. It will be sent to your Palm OS PDA when you sync.

Once you have Snapture running, you can create Snaps by highlighting text in any program and then click on the Snapture icon in the tray. You can also use a <u>Hot Key</u> to create a Snap. By default, the HotKey is F11 to create a new Snap, and F12 to append to the last captured Snap. You can use the mouse to create a snap. Just ALT-left-click to create a Snap. The default <u>Hot Keys</u> and <u>Mouse</u> settings can be changed by going to Options...

#### Synchronize Snaps

To Synchronize the Snaps to your Palm OS PDA, just sync. The Snaps will be removed from the <u>File List</u>, and you will be ready to capture more text.

With just one click, or one keystroke, capture text to take with you.

Ways to capture text:

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- 1. Highlight text and hit F11 (or your defined key).
- 2. Highlight text and hit the Snapture icon in the tray
- 3. Highlight text and ALT-left-click the mouse (or your defined setting).
- 4. Highlight text and copy to the clipboard, then right-click on the Snapture icon and choose "Paste from the Clipboard"
- 5. Append text to the last captured text with ALT-F11 (or your defined key).
- 6. In IE, hit the icon to capture the selected text.

## 4 Options...

To get to options, right-click on the Snapture icon and choose Options...

### **Option Tabs**

- General
- Header/Footer
- File List
- Hot Keys
- Category

### 4.1 General

Snapture Options	×
General Header/Footer File List Hot Keys Category	
Palm User	
Conversion Mode	
O Memo (Split large text)	
Palm Document	
Palm Document if Memo requires Split	
Microsoft Internet Explorer	
☑ Enable Snapture Button in Internet Explorer	
Text Capture	
Edit <u>T</u> ext After Capture	
Disable Capture <u>S</u> ound	
Disable Capture <u>G</u> raphic	
OK Cancel Help	

Palm User - Choose the Palm User that will be using Snapture. Often times, there will only be one

user you can select. If you are not sure which user to select, then on your Palm OS device, choose the HotSync application. The Palm User (HotSync name) will be in the upper right-hand corner.

**Conversion Mode** - Choose the type of text conversion.

**Memo** - (Split large text) This option will put the Snaps in Memo. If the Memo is too large, it will be split into multiple Memos as necessary.

**Palm Document** - (for standard PalmDoc viewers) Choosing this option will cause Snapture to put the text into a standard Palm OS doc format. There are many freely available doc viewers for any Palm OS device.

Palm Document if Memo requires Split - Only puts large documents as Docs, otherwise it goes to the Memo.

If you don't have a doc text reader, we suggest you visit <u>Palm Gear</u> or <u>Handango</u> to find a suitable doc reader. There are many good free readers available and some good text editors also.

#### **Microsoft Internet Explorer**

• Enable Snapture button in Internet Explorer - Select this option to add a button to Internet Explorer to capture selected text.

#### **Text Capture**

- Edit Text After Capture Gives you a notepad after Snapturing text. The first line will be the memo title or doc name.
- **Disable Capture Sound** Suppresses the Snap sound when capturing text. Replace the CAPTURE . WAV file to change the sound.
- Disable Capture Graphic Supresses the Snap logo when capturing text.

### 4.2 Header/Footer

Snapture	Options				×
General	Header/Footer	File List	Hot Keys	Category	
-Head C C C Foote	ler Use Text Date App Title				
	ОК		Cancel	Hel	

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#### Header

- Use Text Uses the first line of text for the memo or doc name.
- Date Uses the date for the memo or doc name.
- App Title Uses the title of the application you captured the text from as the memo or doc name.
- Custom Uses a custom setting. See <u>Advanced</u> for more information on variables you can use.

#### Footer

- None Do not append any additional text to the bottom of the capture text.
- URL (When transferring from IE Toolbar only) Add the URL to the bottom of the Snap.
- Date Adds the capture date to the bottome of the Snap.
- App Title Adds the title of the application to the bottom of the Snap.
- **Custom** Add some custom text to the bottom. See <u>Advanced</u> for more information for variables you can use.

### 4.3 File List



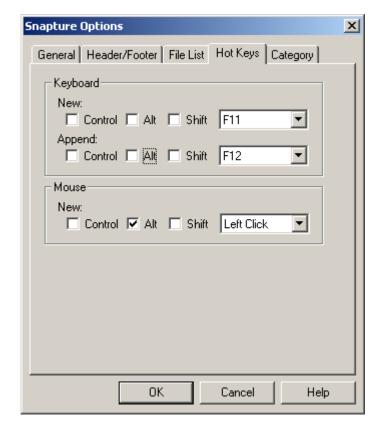
This shows you the list of files (Snaps) that will be sent to your Palm OS PDA the next time you sync. You may edit the Snaps before you sync. You may also select Snaps and delete them.

Double-click or select and hit [Edit] to edit a Snap in your text editor.

Select and hit the delete key, or hit [Delete] to delete a Snap before you sync your Palm OS PDA.

### 4.4 Hot Keys

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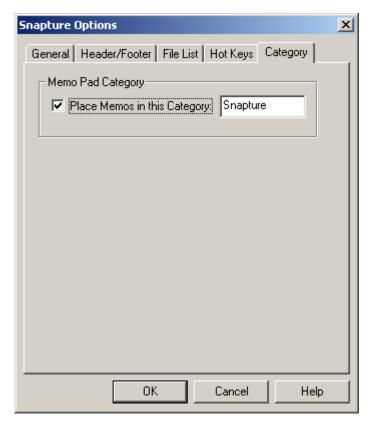


Choose the Hot Keys you would like to use to Snap the text.

Append will append the selected text to the previous Snap, and using a keyboard Hot Key is the only way to do it. It is very convenient for creating a large text document or memo from multiple sources.

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### 4.5 Category



If you'd like to put all your Snaps in a single category, use this option. The category will automatically be created if you still have available categories.

### 5 Advanced

#### InstantUpdate

Snapture<sup>™</sup> has the ability to update itself over the Internet. Right-click on the Snapture icon in the tray and choose Update->Update Now!

#### InstantX Settings

You can have Snapture check for updates every time it runs, once a day, or once a week. To change the settings, right-click on the icon in the tray and choose Update > Settings > InstantX Update. Then you can specify how frequently to check for updates. We recommend once a day or once every seven days.

#### **Advanced Headers/Footers**

The Header is pre-pended to your text. Because the memo and doc title uses the first line of your text as the title, the Header is how your text will show up on your Palm OS PDA. You can specify a custom Header and Footer. There are some pre-set headers and footers for Date and Application Title. To configure Headers and Footers double click on the Snapture icon in your tray and select the Header/Footer tab. Enter your desired criteria, and press OK to save your changes. There are radio buttons to choose from or you can specify your own using custom macros:

```
%d - Date
%t - Time
%u - URL (Please note, this macro only works when you capture information using Snapture icon in Internet Explorer.)
%i - Application Title
```

For example: If the next hour is going to be spent researching Vitamins, you may want to set the *Header* to custom and set it to "Vitamins - %t", and set the *Footer* to "%d - %u" Each of your memos will display "Vitamins – 9:34:05 AM" and "Vitamins – 9:36:19 AM" at the top. The bottom will list the date and URL of the Web site where you found the information: 12/5/2002 - http://www.vitamins.com/feelgood.html". If you alphabetize your memos or docs, they will all be grouped together and in chronological order.

### 6 Conduit Interface

The Snapture<sup>™</sup> Conduit does the actual synchronization when you HotSync. The HotSync application runs the conduit.



To launch this dialog box, right-click on the HotSync icon, choose "Custom..." and then choose Snapture and then hit "Change..."

**Synchronize the files** – This is the default setting. The files will be synchronized between the PC directory and the handheld's card.

**Do nothing** – This setting keeps the conduit from running. You may want to use this option if you want to quickly disable the synchronization of the Snaps for one HotSync cycle.

## 7 Troubleshooting

**Problem:** The text does not capture to the File List when I hit the hot key. **Solution:** Some applications do not work properly when sent a copy command. You should right-click and choose "Copy" and then right-click on the Snapture icon and choose "Paste from Clipboard"

**Problem:** The text shows up in the File List when I right-click and copy, then right-click on Snapture and "Paste from Clipboard", but doesn't work with the hot key.

**Solution:** Some applications do not work properly when sent a copy command. You should right-click and choose "Copy" and then right-click on the Snapture icon and choose "Paste from Clipboard"

**Problem:** The text is captured ok, and shows up in the File List, but when I HotSync, it never leaves the File List and nothing shows up on my device.

**Solution:** This means the conduit is not working. First check to see if it is installed by right-clicking on HotSync and choose "Custom...", and make sure Snapture is listed. If it isn't then, you need to run "Snapture.exe /u", and then run "Snapture.exe /i" to install the conduit. If that doesn't work then download and install the latest version of the Palm Desktop and try it again. Also, make sure it says "Synchronize the files" next to *Snapture in HotSync->Custom...* The other problem may be that you need an application with the "calc" ID to trigger the conduit. This is automatically on most Palm OS devices, but you may need to install Snapture.prc. It comes with the install and is in the Program folder. Double-click on it, or use the Install Tool to put it on your device.

**Problem:** The text is captured ok, and shows up in the File List, and it disappears from the File List when I HotSync, but I can't find the text on my device.

**Solution:** The most likely cause is that you are installing in a location where you can't see it. Check to make sure you are installing it to Memo. If you are installing as a doc, then make sure you have a standard doc reader. Some doc readers require you to import doc files before they can be seen. Also, check to make sure you are viewing "All" memos by choosing the "All" category in the upper right-hand corner on your Palm OS device.

### 8 Support

Visit Blue Squirrel's Support: http://www.bluesquirrel.com/support/

Customer Service <u>http://www.bluesquirrel.com/</u> 801-352-1551 Hours are: Monday through Friday, 8:00 a.m. to 5:00 p.m. Mountain Standard Time.

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